

## 2016/2017 School Year August 15, 2016 • June 2, 2017

Dear VPK Parents,

We are excited about the 2016/2107 school year and look forward to watching our VPK students soar to new heights through the guidance of our teachers, and Links to Learning® curriculum. We are thrilled that all of our VPK classrooms are full and appreciate that you have chosen Chesterbrook Academy to prepare your child for Kindergarten.

As we embark on the new school year, it is imperative that we review VPK policies, per the State of Florida.

VPK student attendance is mandatory. Absences will require a doctor's note. Children who are not attending on a regular basis may be subject to dis-enrollment, to allow children on the waiting list to attend our program.

VPK classes are required to begin at 9:00 am & 1:15 pm SHARP! VPK instruction is only 3 hours a day and teachers need to start their daily routines on time. Please be sure to have your child ready to join the class a few minutes before the day begins.

Drop-off is not the time to chat with your child's teacher. Please schedule a specific time to meet if you would like to discuss your child's progress or any concerns you may have.

VPK dismissal is at 12:00 pm & 4:15 pm SHARP! Please be sure to pick up your child within 5 minutes of dismissal time. Instruction must resume for full-time students and teachers need to follow their daily schedule immediately following VPK dismissal. Chronic late pick-ups are subject to late fees and or dis-enrollment.

Thank you for your support!

## **VPK SCHEDULES:**

VPK ONLY (AM) CLASSROOMS #8 & #10 • 9:00am to 12:00pm • Classroom doors open at 8:50 am

VPK ONLY (PM) CLASSROOM #8 • 1:15pm to 4:15pm • Classroom doors open at 1:05 pm

## VPK FULL TIME CLASSROOMS #7 & #9 - Full time VPK students continue instruction beyond 12:00pm.

## ALL VPK ONLY STUDENTS MUST BE PICKED UP IMMEDIATELY FOLLOWING DISMISSAL TIME.

If you have any questions, please speak to the administration.

Ms. Willey, Principal & Ms. Pezzullo, Asst. Principal