

Fairlakes Chesterbrook Academy

Family Newsletter

September 2016



Welcome 2016-17 School

Dear Parents,

On behalf of the staff at Chesterbrook Academy, I am happy to welcome you to the 2016-17 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential in preschool, and be prepared for Kindergarten and beyond!



We recognize that in order to be successful in school, our children need support from both the parents and teachers. We will continue on providing events that highlight parent involvement to make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities.



We invite you to attend all our future school events, fundraisers, parent teacher conferences, and community service projects that show our children the importance of fusing school and home life with a hint of fun and creativity.

If you have any questions about the guidelines and expectations, please feel free to contact me or to discuss them with your child's teacher. It is very important that you are fully informed regarding standards related to appropriate behavior for a safe and productive school year. Please feel free to review the Chesterbrook Academy Parent Handbook. Our wonderful staff and I feel privileged to be a part of this school family. We thank you for your support and look forward to an amazing new school year.

Sincerely,

Prachi Patel, Principal



Ancillaries at Chesterbrook Academy

At Chesterbrook Academy, our goal is to provide the most quality driven programs in and outside the class. Ancillary classes allows children to participate in focused programs with specialists coming into the school and teaching focus programs such as sports, cooking, dance, and musical instruments etc...

Sign up sheets are available at the front desk

Tutus for Twos

2 yrs old

Dates: September 13th - May

Meets on: Tuesdays

Time/Duration: 9:30 - 10:00 AM (30 Minutes)



Pre-Preliminary Ballet

3-5 yrs old

Dates: September 13th - May

Meets on: Tuesdays

Time/Duration: 10:00 – 10:30 AM (30 Minutes)

This year, the program will showcase "The Nutcracker" by Tchaikovsky, and children will perform their learned scores at their very own recital!

Kyle's Karate

3+ yrs

Dates: September 27th

Meets on: Wednesdays

Time/Duration: 11:00-11:30 AM (30 Minutes)



Soccer Shots

Ages 1yrs-5 yrs

Mondays 9:30am

Coming Soon in October



Music for Life

Ages 2yrs-5 yrs

Thursdays 3:00pm

Coming Soon in October



Important Dates:

- ♦ **9/5/16: Labor Day**
SCHOOL CLOSED
- ♦ 9/6/16: First day of Fall
2016-17 school year
- ♦ 9/6/16: Little Caesar's
Pizza Fundraiser
- ♦ 9/7/16: Joy of Dance Meet
and Greet
- ♦ 9/14/16: First Day of Joy
of Dance Class
- ♦ 9/16/16: Little Caesar's
Pizza End
- ♦ 9/19/16: Dress like a Pi-
rate Day
- ♦ 9/22/16: First Day of Fall
- ♦ 9/27/16: First Day of Ka-
rate Class
- ♦ 9/30/16: Cultural Day
(Wear your cultural clothes)

Meet the Teachers in our School

Toddlers: Ms Shea and Ms Kristina

Beginners: Ms Hope and Ms Brianne

Intermediates: Ms Aasima and Ms
Sruthi

Pre-K1: Ms Ward and Ms Aimee

Pre-K2: Ms Katurah, Ms Margarita

AM PS: Ms Crystal, Ms Margarita

Before School: Mr Mike

After School: Ms Crystal

Substitute Teacher: Ms Jamie

Kitchen: Mr Mark

Office Administrator: Ms Shea

Assistant Principal: Ms Stacey

Principal: Ms Prachi

*Please stop by and feel free to in-
troduce yourself to our wonderful
and caring staff! Their passion to
help our children grow and be suc-
cessful can be seen as soon as you
meet them!*



Vacation Policies

Vacation Credits:

A vacation credit allows a family to take a week-long vacation without owing tuition. The credit may only be used in lieu of attendance and must be a whole calendar week, ie. Monday-Friday

Moving forward, we will be adhering to the following policies regarding vacation credits: a family becomes eligible for their vacation credit after *6 months* of enrollment. Two week advance notification in writing is required (ask the office for a Vacation Credit Form) or the request will be denied. In addition, each family will only receive one vacation credit per fiscal year (July 1 - June 30); all other weeks' tuition is due based on your enrolled schedule, regardless of your student's attendance.

Vacation Policies

Extended Vacations:

If a family chooses to withdraw their student while away on an extended vacation (2 weeks or more), the following rules apply:

1. We require a 4 week notice. We will not be able to accommodate your withdrawal until the 4 week mark.
2. A new registration fee is due *before* your last day to re-register your student upon your return.
3. We cannot pro-rate partial weeks if you withdraw mid-week or return mid-week, school tuition is billed based on the schedule you are enrolled for.

Your tenure with us is forfeit and for all policy purposes, your "first day" will be counted as your return date. Thus, you will have to wait 6 months from your return date to be eligible for a vacation credit.

Tuition Due Dates:

With the start of the new school year, we are reminding all families, as per the Chesterbrook Academy Tuition Agreement, **weekly tuition is due every Friday for the upcoming week.** Fees are considered delinquent at 12:00 noon on the day following the due date (Monday). Late charge will be assessed in the amount of \$25 for each week the full tuition that is not paid on time.

If tuition and any other outstanding charges are not paid within seven days of the due date, attendance at the school is not permitted until the full past tuition and for the current period is paid.