

# Chesterbrook Academy

## Monthly Family Newsletter

May 2015

### Dates to Remember:

**5/4-5/8: Teacher Appreciation Week**

**5/5: Ameriprise Financial Seminar  
5:30pm-5:30pm**

**5/6: Original Artwork Due**

**5/8: Mother's Day Luncheon  
11:30-12:30**

**5/10: Mother's Day**

**5/11-5/15: Hat Drive for American Cancer Society**

**5/18: Summer Camp Registration Beings**

**5/19-5/21: "Old Hollywood" Photography Session**

**5/25: Memorial Day (CBA Closed)**

**5/29: Parent Date Night 6:30-10:00pm**



### Sending your Child to College Seminar

Tuesday May 5, 2015

5:30-6:30pm

TJ Kenyon, Financial Advisor

During this complimentary seminar, you'll learn ways to:

- Define a college saving goal that is right for your family
- Balance retirement and college savings
- Understand what really goes into college saving and college spending

**\*\*This informational seminar is of no cost or obligation**

### Parent Date Night

This month's parent night is held on the Friday, May 29th this month! In addition, this event has a special offer: *Parents who write a review online for Chesterbrook sign up for a free date night\**

*\*Must bring proof of review post to qualify\**

# School Updates

## Summer Camp and Activity Fees

Summer is closer than you think- June 22<sup>nd</sup> 2015! Chesterbrook Academy continues the Links to Learning Curriculum academic activities throughout the year, and in the summer, the students get an added bonus of fun seasonal activities in addition.

Summer Registration begins May 18<sup>th</sup>. All families here after June 22<sup>nd</sup>, will be charged the activity fee for summer fees.

The one time activity fee includes a summer T-shirt, all summer supplies, field trip costs for Junior/Senior Camp, and all the in- house shows' for all classes. Parents will have access to additional Chesterbrook products online such as water bottles, hats, beach towels etc...

### Summer activity fees:

**Toddlers-Pre-K1: \$130**

**Junior Camp (PK2): \$230**

**Senior Camp (SA): \$230**

## Tuition Due Dates:

Weekly tuition is due every Friday for the upcoming week. Fees are considered delinquent at 12:00 noon on the day following the due date (Monday). Late charge will be assessed in the amount of \$25 for each week the full tuition that is not paid on time.

If tuition and any other outstanding charges are not paid within seven days of the due date, attendance at the school is not permitted until the full past tuition and for the current period is paid.

All payments received after Monday noon will be considered late, and the \$25 late charge will be assessed.

In order to avoid repeated late charges, all families are urged to sign up with automatic payments through Chesterbrook Academy and their banks. Please stop by the front office to get more information.

## Links to Learning Curriculum

### Monthly Theme: Animals, animals, Animals

Week 1: Bugs, Bees, and Butterfly

Week2: Down on the Farm

Week 3: Animals in the Jungle

Week 4: Deep Blue Sea

Week 5: Birds and Feathers

## Vacation Policy Reminder:

### **Vacation Credits:**

A vacation credit allows a family to take a week-long vacation without owing tuition. The credit may only be used in lieu of attendance and must be a whole calendar week, ie. Monday-Friday

Moving forward, we will be adhering to the following policies regarding vacation credits: a family becomes eligible for their vacation credit after *6 months* of enrollment. Two week advance notification in writing is required (ask the office for a Vacation Credit Form) or the request will be denied. In addition, each family will only receive one vacation credit per fiscal year (July 1 - June 30); all other weeks' tuition is due based on your enrolled schedule, regardless of your student's attendance.

### **Extended Vacations:**

If a family chooses to withdraw their student while away on an extended vacation (2 weeks or more), the following rules apply:

1. We require a 4 week notice. We will not be able to accommodate your withdrawal until the 4 week mark.
2. A new registration fee is due *before* your last day to re-register your student upon your return.
3. We cannot pro-rate partial weeks if you withdraw mid-week or return mid-week, school tuition is billed based on the schedule you are enrolled for.
4. Your tenure with us is forfeit and for all policy purposes, your "first day" will be counted as your return date. Thus, you will have to wait 6 months from your return date to be eligible for a vacation credit.