

Preschool Tuition Agreement

School Name: _____ School # _____ School Address: _____

ADMISSIONS PROCEDURES - Both you and your child (named below) ("your child") must comply with all School admissions policies and procedures. Effectiveness of this Tuition Agreement is subject to final approval of your child's admission in accordance with such policies and procedures, notwithstanding the "acceptance" of this Tuition Agreement reflected by the Principal's signature below.

TUITION - You agree to pay tuition and fees for your child in accordance with the Fee Schedule, which is incorporated herein by reference, and the School Calendar published by the school. You may pay tuition in any installment plan reflected as an option on the Fee Schedule. In addition to the tuition and fees set forth in the Fee Schedule, you will pay for any extra charges incurred by your child for care or activities which are applicable.

TUITION DUE / LATE CHARGES - Tuition and fee payments are due and payable at the times stated on the Fee Schedule. Tuition and fees are considered delinquent at 12:00 noon on the day following the due date. Late charges will be assessed in amounts as reflected on the Fee Schedule commencing at that time. If tuition and any other outstanding charges are not paid within seven days of the date due (*or within five banking days of notification to you, in the case of a returned check*), attendance at the School will no longer be permitted until tuition is paid in full for the past due amount and for the current period.

RETURNED CHECKS OR NSF ACH - A service charge will be assessed in amounts as reflected on the Fee Schedule for a check returned for any reason. In addition, a late charge will be assessed as reflected on the Fee Schedule, unless payment is received to cover the funds within three banking days of notification. If your check is returned three times within a three month period, then for a period of one year, you must make all payments by money order or certified check, or by cash (*subject to the policy on "Cash Payments"*).

CASH PAYMENTS - For your protection, cash payments may be made only to the Principal or Assistant Principal of the School. If the payment is for an amount of more than \$5.00, it will be invalid unless you obtain a computer generated cash receipt from the school's financial operating system.

DEPOSIT - A deposit is required equal to the amount reflected on the Fee Schedule. We will return your deposit upon your withdrawal of your child from the School, only if (i) you have given us the required withdrawal notice (*see below*) and (ii) you have paid all tuition and fees owed through the withdrawal date. Otherwise, we will retain your deposit and apply it against amounts due. We will not pay you interest on your deposit, and we may commingle your deposit with our general funds.

WITHDRAWAL / CHANGE OF SCHEDULE - You must give us four weeks' notice in writing prior to withdrawing your child from the School. If you wish to return after withdrawing your child, space is not guaranteed and you must pay anew the registration fee and deposit applicable to new enrollees. You must also give us four weeks' notice prior to reducing your child's attendance schedule and two weeks' notice prior to increasing your child's attendance schedule.

HOLIDAYS / IN-SERVICE DAYS - Tuition is continuous throughout the year (*taking into account the days the School is closed*) and guarantees a reservation for your child at the School for the 12-month School Year designated on the School Calendar. No credit will be given for holidays or professional in-service days or student absences or illnesses. (*Upon qualifying, however you are entitled to "vacation credit" as detailed below*). Holidays and professional in-service days for the School Year are shown on the School Calendar. No credit/refund will be owed if the School must close because of emergency or inclement weather.

HOURS / LATE PICK-UP CHARGE - The School is open from the Opening Time to the Closing Time (*reflected on the Fee Schedule*). If your child is picked up after the Closing Time, you must pay the fee specified on the Fee Schedule (no grace period!). If this occurs several times, we may increase this fee.

VACATION CREDIT - Upon qualifying, your child is entitled to one week's vacation credit for each 12-month School Year. The vacation credit allows you not to pay tuition for your child during an absence from the School of up to five consecutive days (*which days may not extend over a weekend*). To qualify for a vacation credit, your child must be enrolled at the School for at least six full months prior to the start of the period of absence. To make use of a vacation credit, you must notify your Principal in writing at least two weeks in advance of the first day of the desired period of absence, except that if the absence is due to illness, you may use the credit if you provide the Principal with a physician's note prior to the close of the second day of your child's return. You may not "carry over" vacation credits from one School Year to the next. If the period of absence is less than a full week, it will still count as use of the full vacation credit. You may not use a vacation credit after you have notified us of the withdrawal of your child from the School.

FAMILY DISCOUNTS - Families with more than one child enrolled full-time at Spring Education schools may receive a discount for each additional child after tuition has been paid at the regular full-time rate for the child with the highest regular tuition rate (*i.e., the discount will be a percentage of the lower tuition amount*). See the Fee Schedule for details. Family discounts may not be combined with any other discounts offered by the School.

Preschool Tuition Agreement (continued)

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SUSPENSION / DISMISSAL - We reserve the right to suspend or dismiss a child in our sole discretion for unsatisfactory or inappropriate behavior, if we do not have adequate expertise or resources for the child's educational, medical or other needs (*subject to any applicable regulatory requirements*), for violations of our policies, or if for any reason we determine it to be in the best interests of the School. In our sole discretion, suspension or dismissal may be with or without notice.

STUDENT ILLNESS / EMERGENCY - We strive to maintain a healthy, safe environment for our children. In that light, you may not bring to the School a child who is ill (*determined in our discretion*). We will notify you if your child becomes ill, and you must then pick him/her up as soon as possible. You authorize us to obtain immediate medical care if a medical emergency occurs when you cannot be located immediately. Such care may be from a physician or hospital other than your child's physician, if, in our judgment, there is insufficient time first to contact your child's physician. You authorize us to make the decision of when an emergency exists.

AUTHORIZATION - You must sign your child in and out of our care. You will not hold us responsible for any liability for allowing anyone authorized by you to pick up your child. Your written authorization will remain effective until you notify us in writing of its termination. You will notify us in writing if you wish to add a new person to be authorized to pick up your child and agree that, if circumstances prevent you from delivering an authorization in person, we may rely on an authorization provided by you by email.

USE OF PHOTOGRAPH, ETC. - You authorize us to use your child's photograph or appearance in any advertising or other media. You may opt out of this provision of this Agreement only by providing a written statement of objection to the use of your child's photograph or appearance to the School.

INTERNET USE - You recognize that, while the Internet has the potential to provide vast resources and tremendous learning opportunities for our students, searching the Internet can expose your child to dangerous or inappropriate material. You agree to release the School and its employees from all claims, charges and damages of any nature arising from use or misuse of the Internet. You further agree that the School may condition your child's use of the Internet upon execution by you and your child of further documentation as may be required by the School.

TUITION INCREASE - We may increase our tuition rates at any time by giving you at least one month's prior notice.

RENEWAL AND RETURN - Registration at the School is on a School Year basis. Your child will not be guaranteed a reservation for the following school year, unless you enter into a new tuition agreement with the School for that school year and pay all applicable fees. If you withdraw your child during a School Year, you must pay the registration fee and any applicable deposit should you re-enroll in the same School Year.

RESPONSIBILITY - You agree that you will be responsible for any loss, damage or destruction by your child of any property of the School and for any damages for which the School becomes liable or chargeable because of your child's actions.

COSTS OF COLLECTION - If we refer your account for collection, you will pay all our costs of collection, including (*but not limited to*) attorneys' fees.

STUDENT RECORDS - We will not be obligated to release to you or any other school any student records until all your financial obligations to the School are paid in full, except as may otherwise be provided by law.

I agree to the above terms and conditions, including the obligation to pay to the School all charges for tuition and fees, and in all events to be responsible for the financial obligations of my child.

Name of Student _____ Date _____

Sponsor Signature _____ Print Name _____

Sponsor Signature _____ Print Name _____

ACCEPTED

Principal Signature

Print Name